**HOUSING AUTHORITY OF PLAINFIELD**

**REQUEST FOR BID**

**Extermination Services**

**510 East Front Street, Plainfield, NJ 07060**

The Housing Authority of the City of Plainfield (hereafter called the Authority) invites bids from qualified contracting firms for “licensed qualified exterminating contractor” for the Authority. Only sealed Bids will be accepted no later than **October 18, 2022** at 2:00pm at the Administrative Office of the Housing Authority of Plainfield, 510 East Front Street, Plainfield, New Jersey. 07060; Attention: Mr. Lewis Hurd, Director. The proposal shall be submitted in a sealed envelope marked “licensed qualified exterminating contractor”. No late bids will be accepted.

Bid documents may be obtained by pick up only at the Authority office located at 510 East Front, Plainfield, NJ 09060 by contacting Mr. Lewis Hurd, Director of Finance (908) 769-6335, (or by email lewish@hap-nj.org, Monday through Friday, except legal holidays, between the hours of 9:00 a.m. to 3:00 p.m.

All submitters are required to provide the name, address email address and phone numbers of not less than three (3) references. All questions regarding the project must be presented to Lewis Hurd via fax or e-mail no later than **October 11, 2022** before 3pm. The award of the bid is for two years.

All bids will be evaluated and rated in accordance with the evaluation criteria in the bid. Contract will be awarded to the qualified and responsible exterminating company whose bid is the most advantageous to the Authority. Bids must submit; original and three copies, in sealed envelopes as directed herein.

No bid shall be withdrawn for a period of sixty (60) days without the written consent of the Authority. The Authority reserves the right to reject any or all bids and to waive any informalities or minor irregularities in the bidding process.

All bids are required to comply with the requirement of PL.1975C.127 affirmative action and equal employment laws in accordance with the applicable state and federal regulations.

 By: Randall Wood Executive Director

EQUAL EMPLOYMENT OPPORTUNITY

The Housing Authority of Plainfield is hereby requesting the services from qualified contractors to provide exterminator services, elimination of cockroaches, bed bugs and rodents at Joanne Hollis Gardens and Richmond Towers.

Interested contractors licensed to conduct business in the State of New Jersey, properly insured, with a minimum of seven years’ experience in servicing family units of housing complexes are invited to submit proposals.

The Housing Authority reserves the right to reject any or all bids or waive any informality in the bids.

The following documents shall be submitted with your bid:

1. Contractor to provide environmental Protection Agency Applicator License Copy for all applicators.
2. DEP Business License.
3. List of all SDS & Labels for all materials intended for use.
4. New Jersey Business Registration Copy.
5. Certificate of Insurance.
6. Provide Copy of Decal Cabinet Label and Consumer Information Sheet.

 HAP version 1/2020

PRICE PROPOSAL

FOR

EXTERMINATION SERVICES

1. Richmond Towers (225 units)

Monthly Price $ \_\_\_\_\_\_\_\_\_\_\_ for Pest Control Services (cockroaches and rodents)

Annual Pest Control Price $ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

1. Joanne Hollis Gardens (128 units)

Monthly Price $ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ (cockroaches and rodents)

Annual Pest Control Price $ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Exterior Rodent Control for Joanne Hollis Gardens from October to March of the following year $ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

1. Bed Bug Treatment at **Richmond Towers**

Efficiency $ \_\_\_\_\_\_\_\_\_\_\_\_\_\_ per unit price

One Bedroom $ \_\_\_\_\_\_\_\_\_\_\_ per unit price

Bed Bug Treatment at **Joanne Hollis Gardens**

1 Bedroom $ \_\_\_\_\_\_\_\_\_\_\_\_\_ per unit price

2 Bedroom $ \_\_\_\_\_\_\_\_\_\_\_\_\_ per unit price

3 Bedroom $ \_\_\_\_\_\_\_\_\_\_\_\_\_ per unit price

4 Bedroom $ \_\_\_\_\_\_\_\_\_\_\_\_\_ per unit price

Note: Bed Bug treatments will include First Treatment/Second Treatment and a Quality Inspection to follow-up after two treatments. If bed bugs are observed during inspections, another treatment will be rendered and a Re-Quality inspection to be made at no additional cost.

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Date of Incorporation \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Tax Identification Number \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

License No. \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Please provide trade references:

Provide three most recent work references including names and phone numbers to be contacted.

Principal\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Business Address \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Signature \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

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