

HOUSING AUTHORITY OF PLAINFIELD

REQUEST FOR PROPOSALS

AUDIT SERVICES 510 East Front Street, Plainfield, NJ 07060

The Housing Authority of the City of Plainfield (hereafter called the Authority) invites bids from qualified contracting firms for "Audit Services. Only sealed bids will be accepted no later than **April 14, 2021** at 11:00am at the Administrative Office of the Housing Authority of Plainfield, 510 East Front Street, Plainfield, New Jersey. 07060; Attention: Mr. Randall Wood, Executive Director. The bid shall be submitted in a sealed envelope marked "Audit Services". No late bids will be accepted.

Contract documents may be obtained by pick up at the Authority office located at 510 East Front, Plainfield, NJ 09060 by contacting Mr. Lewis Hurd, Director of Finance (908) 769-6335, (or by email lewish@hap-nj.org, Monday through Friday, except legal holidays, between the hours of 9:00 a.m. to 5:00 p.m.

All submitters are required to provide the name, address email address and phone numbers of not less than three (3) references. All questions regarding the project must be presented to Lewis Hurd via fax or e-mail no later than **April 14, 2021** before 3pm.

All proposals will be evaluated and rated in accordance with the evaluation criteria in the proposal. Contract will be awarded to the qualified and responsible audit service whose proposal is the most advantageous to the Authority. Bids must be submitted, original and three copies, in sealed envelopes as directed herein.

No bid shall be withdrawn for a period of sixty (60) days without the written consent of the Authority. The Authority reserves the right to reject any or all bids and to waive any informalities or minor irregularities in the bidding process.

By: Randall Wood
 Executive Director